



Mahidol University

Disciplinary Measures 2010

To minimize constraints to study within the Mahidol University community, students are protected and bound by a set of social rules. These rules or codes of conduct provide a framework within which students' rights and freedoms can be exercised.

Mandated by Article 24 (2) of the Mahidol University Act, 2007, the 442nd meeting of Mahidol University Council on September 15, 2010 enacted the following measures.

1. These measures are hereby called the "Mahidol University Disciplinary Measures 2010".
2. These measures will be activated on the day of the announcement.
3. They override Mahidol University Disciplinary Measures 2004.
4. With regard to these measures,

"University" denotes Mahidol University.

"President" denotes President of Mahidol University.

"Department" denotes Faculty, College, Institute, Faculty of Graduate Studies, and also any provincial campus using the university curriculum.

"Chair" denotes Dean, Director of an institute, and also a Vice President who supervises a provincial campus under the university curriculum.

"Staff" denotes civil servants, employees, and university officials at Mahidol University who possess work permits.

"Student" denotes certificated, undergraduate and graduate students.

Chapter 1

Codes of Conduct

5. Students must maintain discipline and ethical values. They should abide by any university/department announcements and follow the measures outlined.

6. Students must uphold unity, peace, and the reputation of the university. They should not instigate or participate in any quarrels, physical assaults, or damage to university or the other property.

7. Students must behave themselves. They must abstain from behavior that could demean themselves, others, or the reputation of the university.

8. Students must listen to instructions and warnings from instructors and staff and act accordingly.

9. Students must dress appropriately. They must conform to the dress code of their department. Upon entering a class, an examination, or a department within the university, students must make their identification cards available in case any instructor or staff needs to see them.

10. Students must not drink alcohol or use drugs (or any prohibited substance) while they are in the university (including the provincial campuses) or while they are wearing their university uniform.

11. Students who engage in the following misconduct will be subject to serious disciplinary violation:

- (1) Gamble or take part in gambling businesses, or support thereof
- (2) Use, possess, or sell illegal drugs
- (3) Steal, extort, cheat, embezzle, threaten, force, or rob the other or engage in corruption for financial gain
- (4) Possess or carry weapons or toxic substances that may endanger the lives or properties of others
- (5) Perform immoral or inappropriate sexual or public behavior that could affect the reputation of the university
- (6) Quarrel or cause physical harm that ensues a severe injury or death or an adverse effect on the university's reputation
- (7) Commit a crime with the final court decision of imprisonment, except for mistakes made by carelessness
- (8) Intentionally cheat in an exam or make an effort to take part in an exam dishonestly
- (9) Produce, circulate, or possess media, publications, drawings, or writings or act in other ways to defile the other or the university
- (10) Forge a signature, fake a document, or change details in the original document, or file a document that has been adjusted to the university or the other entities that could result in damage to the university or the other
- (11) Willingly ruin university properties or those belonging to other
- (12) Act in a manner that the President determines as violating the codes of conduct

12. Students who carry out any of the misconducts listed above will be subject to disciplinary punishment. For minor misdemeanors, the departmental chair may omit punishment and instead give the student verbal warning.

13. There are six (6) main types of disciplinary punishment.

- (1) Verbal warnings
- (2) Written warnings
- (3) Dismissal from examination

- (4) Cancel, reconsider, or suspend the student's candidacy for a degree or a diploma
- (5) Withdraw for study up to one academic year
- (6) Dismiss the student from the university

14. Students who are considered as not severely violating the codes of conduct will be on the condition of written promise to behave appropriately. Verbal warnings of misconduct will be administered in cases where the violation is minor or there is a good reason for applying a reduced form of punishment.

15. Students who severely violate the codes of conduct will be subject to dismissal from an examination, degree cancellation, degree reconsideration, suspension of degree, withdrawal for up to one academic year, or dismissal from the university.

16. The departmental chair has the right to make departmental announcements regarding disciplinary measures - as long as the announcements are consistent with, and supplementary to, these existing measures and that they notify the university of their announcements.

Chapter 2

Disciplinary Proceeding

17. For cases with sufficient evidence, investigations and disciplinary punishments will be conducted promptly and fairly.

18. The investigation of the accused student will be performed by the Jury Council as appointed by the President or the departmental chair. This step can be skipped for the cases already settled as follows:

- (1) The court makes a judgment on the case, resulting in imprisonment or heavier penalties, except for minor misdemeanors, such as those caused by carelessness.
- (2) The student who conducted a wrongdoing confessed in person or in writing to the departmental chair or the Jury Council and the confession was recorded in writing.

19. The Jury Council in item 18 consists of at least 3 people including a President, a Secretary, and Jury(s). An investigation is carried out as early as possible and within 60 days from the date of the Jury Council appointment. If the investigation cannot be finished within the time period, the Jury Council can submit to the authority who appointed them for a maximum extension of 30 days for each submission.

20. The Jury Council must notify the accused person of his or her charges with the available supportive evidence. The name(s) of the witness(es) may or may not be disclosed. This information will allow the accused person to bring to the jury his or her witness(es) and testimonies prior to judgment decision.

21. For minor cases, the departmental chair may give verbal warnings or in writing as they consider appropriate, then notify the university of the incident as soon as possible.

22. For severe cases, departmental chair will report the causes and investigation results to the President for a decision regarding punishment. Depending on severity of the case, they will then proceed to dismiss the student's right of taking an exam, cancel, reconsider, or suspend their degree, or withdraw the student for a maximum of one (1) academic year, or dismiss the student from the university. Withdrawal from the university that the President may order a departmental chair to carry out on his behalf shall be for a maximum of one (1) semester.

23. Disciplinary punishments must be carried out following a formal letter of order. The authority must also provide information about making an appeal and the length of time allowed for this. Depending on the case, once punishment is delivered, the student's parent or guardian, adviser, and the university will be notified.

Chapter 3

Appeal

24. If a student is subject to a disciplinary punishment and does not accept it, the student has the right to appeal according to the procedures outlined here. During the appeal process, the student will still be subject to punishment.

25. The student who makes an appeal must file a signed formal document. Each individual can only appeal for themselves. A student cannot make an appeal on behalf of another student.

26. To support an appeal, the student can ask to check or make a copy of the past investigation record. The record of witness investigations and other documents may or may not be disclosed depending on judgment of the departmental chair or the Jury Council.

27. The Appeal Committee comprises of 5 to 7 people, one of which must be a paralegal professional or a law graduate appointed by the President with a specified operation period.

28. The Appeal Committee will perform the following tasks;

- (1) Analyze the appealed matter;
- (2) Make a written request for additional documents or visits from a person involved in the case as considered necessary;
- (3) Appoint a person or a group of people to make a consideration or to operate on a duty within the committee scope; and
- (4) Carry out other responsibilities designated by the university.

29. An appeal must be made to the Appeal Committee within fifty (50) working days starting from the first day that the accused student knows or should know about his or her punishment.

30. An appeal must be made directly to the Appeal Committee. The Committee must finish working on a case within thirty (30) days beginning from the day of the appeal being filed. The length of time for a case consideration may be extended no longer than sixty (60) days from the last of the given thirty (30) days. Written reports and records of the appeal must be made.

31. The Appeal Committee may render the punishment either appropriate or unjust. The Committee will then make a proposal to the President to either immediately dismiss the appealed case, increase, or reduce the punishment. The first deliberation of the Appeal Committee is final. The Committee must immediately pass the deliberation onto the student who made the appeal.

32. To count the exact number of days for these measures, if the end of the period takes place on the weekend, the next working day will be considered as the end.

34. The President acknowledges these measures. When any problem arises regarding compliance with these measures, the President has the power to order an action and his word is final.

Chapter 4

Provisional Clauses

35. Any disciplinary proceedings or appeals that took place prior to the enactment of these measures shall comply with Mahidol University Disciplinary Measures 2004.

36. Until new appointments are made, the appointed body for the Mahidol University Disciplinary Measures 2004 will continue to act in its duty and in compliance with the details in Mahidol University Disciplinary Measures 2010.

Announced on October 8, 2010

Prof. Wijarn Panich, M.D.
Chairman of Mahidol University Council